

REGULAR MEETING

September 10, 2013

7:00 p.m.

A Public Hearing was held concerning the budget for Fiscal Year Ending 9/30/14.

There being a quorum present, Mayor Saunders called the meeting to order at 7:05 p.m.

Council members present: Brandon Blue, Greg Allen, Ann Fessenden and Bruce Franklin

Absent: Rick Neumayer

Allen made a motion to approve the Consent Agenda to include the Minutes to the last meeting and budget review and payment of bills. Fessenden seconded the motion. Votes:

For – Blue, Allen, Fessenden and Franklin

Against – None

Passed – 4-0

Public Comment:

- none

The following Order was read for consideration:

ORDER # 13-0910

ADOPTING THE TAX RATE FOR FISCAL YEAR 2013

On this 10th day of September 2013, came to be considered the Tax Rate for the year 2013, and it appearing to the council of the city of Kerens that said Tax Rate has been duly calculated in accordance with law by the Navarro County Tax Assessor and Collector, and all required public notices fully filed, and the said Tax Rate, having been duly considered by the council, on motion made, seconded and carried, it is ordered by the council that the said Tax Rate be, and it is hereby approved and adopted as follows:

The General fund rate shall be 0.68170 per one hundred dollars valuation;

The Debt Service rate shall be -0- per one hundred dollars valuation;

The total Tax Rate shall be 0.68170 per one hundred dollars valuation.

Exemption(s) shall be Disabled Veterans.

It is further ordered by the Council that discounts on taxes paid prior to January 1, 2014 will be available as follows:

Discount of 3% on taxes paid during the month of October 2013.

Discount of 2% on taxes paid during the month of November 2013.

Discount of 1% on taxes paid during the month of December 2013.

Fessenden made a motion to pass and approve the Order as presented. Franklin seconded the motion. Votes:

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For – Blue, Allen, Fessenden and Franklin

Against – None

Passed – 4-0

Allen made a motion to pass and approve the following budgets for Fiscal Year Ending September 30, 2014. Fessenden seconded the motion. Votes:

For – Blue, Allen, Fessenden and Franklin

Against – None

Passed – 4-0

General Fund

acct #	account name	FYE 9/30/14 Adopted
4001	NOW Account Interest	60.00
4002	Returned Check Charges	25.00
4003	Misc Admin Revenue	10.00
4004	Section 8 Housing Admin	0.00
4005	Building Permits	1,000.00
4006	Clean Kerens	3,678.00
4009	Copies & Faxes	250.00
4010	Sale of Assets	0.00
4013	License, Registrations & Permits	700.00
40	ADMIN REVENUES	5,723.00
4401	Daily Receipts-Streets	17,500.00
	Reserve for Equipment	
4402	Steet Dept-Mow & Demltion	2,500.00
4403	Street Dept - Culverts	0.00
44	STREET DEPT REVENUES	20,000.00
4501	Sanitation Fees	71,400.00
45	SANITATION REVENUES	71,400.00
4601	Court Fines & Fees	150,000.00
4604	Court Technology Fund	4,675.00
4608	Court Security Fund	3,500.00
4610	Court Time Pay Fees	225.00
4612	Court MSB Fees	500.00
4613	Court Omni Fees	500.00
4602	Court Refunds	(250.00)
4603	Dog License & Fees	400.00
4605	Police Reports	10.00

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4606	COPS Fast/Small Communities Grant	0.00
4607	Law Enf. Education Grant	0.00
4609	Police Misc. Revenue	10.00
46	TOTAL POLICE DEPT REVENUE	159,570.00
4801	Current Property Taxes	233,116.00
4802	Prop. Tax Discount Allowed	(3,000.00)
4803	Delinquent Property Tax	10,000.00
4804	Pen & Int on Prop Tax	5,000.00
4806	Sales Tax From State	115,000.00
	4-B Sales Tax	25,000.00
4807	Street Maint. Sales Tax	25,000.00
4810	Alcoholic Beverage Tax	50.00
4808	Franchise Fees	60,000.00
4811	Hotel Occupancy Tax	300.00
4809	P.I.L.O.T. from PHA	2,500.00
48	TOTAL TAX REVENUES	472,966.00
4901	Rental Income	1,500.00
4	TOTAL REVENUES	731,159.00
5	TOTAL EXPENSES	731,159.00
	Excess/(Shortfall)	(0.00)
	Economic Development Corp	25,000.00
	Clean Kerens	3,678.00
5401-9	Rental Prop Electricity	600.00
5402-9	Rental Prop Gas	300.00
5404-9	Rental Prop R & M	550.00
5505-9	Rental Prop Supplies	25.00
5550-9	Rental Prop Misc Exp	25.00
	Total Rental Property Expenses	1,500.00
5011-0	Admin Salary & Wages	65,480.00
5010-0	Admin Overtime	0.00
5013-0	Admin Contract Labor	1,000.00
5014-0	Admin Health & Life Ins	16,920.00
5015-0	Admin Workers Comp	140.00
5016-0	Admin OASDI Expense (.062)	4,060.00
5017-0	Admin Medicare Expense (.0145)	950.00

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5021-0	Admin Employee Retirement Plan	1,960.00
5102-0	Admin Casualty Loss	0.00
5103-0	Admin Real Prop Insurance	1,200.00
5106-0	Admin Vehicle Liability	32.00
5110-0	Admin Gen Liability Ins	750.00
5112-0	Admin Errors & Omissions	1,000.00
5114-0	Admin Fidelity Bond	150.00
5201-0	Admin Equipment R & M	100.00
5203-0	Admin Equipment Lease	2,500.00
5401-0	Admin Electricity	4,000.00
5402-0	Admin Gas	600.00
5404-0	Admin Bldg R & M	1,500.00
5501-0	Admin Legal Fee	200.00
5502-0	Admin Newspaper Ads	50.00
5503-0	Admin Dues & Publications	1,500.00
5504-0	Admin Travel & Training	500.00
5505-0	Admin Office & Comp Sup	4,000.00
5550-0	Admin Misc Exp	1,500.00
5801-0	Admin Audit Fees	2,750.00
5802-0	Admin Bank Fees	50.00
5803-0	Admin Council Fees	250.00
5804-0	Admin Election Expense	2,500.00
5805-0	Admin Mail & Postage	1,200.00
5806-0	Admin Penalty & Interest	0.00
5807-0	Admin Telephone	3,750.00
5808-0	Admin Internet Services	520.00
5900	ADMIN CAPITAL EXP	967.00
	TOTAL ADMIN EXPENSES	122,079.00
5012-3	Shop Hourly Wages	18,820.00
5010-3	Shop Overtime	2,106.00
5014-3	Shop Health Insurance	7,192.00
5015-3	Shop Workers Comp	1,000.00
5016-3	Shop OASDI Expense (.062)	1,298.00
5017-3	Shop Medicare Expense (.0145)	304.00
5018-3	Shop Uniform Expense	175.00
5021-3	Shop Retirement Plan	616.00
5103-3	Shop Real Prop Ins	50.00
5201-3	Shop Equip R & M	500.00
5202-3	Shop Gas & Oil	750.00
5401-3	Shop Electricity	1,500.00
5402-3	Shop Gas	100.00
5404-3	Shop Building R & M	100.00
5505-3	Shop Parts & Supplies	6,000.00

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5550-3	Shop Misc Expense	25.00
5930-3	Shop Capital	0.00
	TOTAL SHOP EXPENSES	40,536.00
5012-4	Street Dept Hourly Wages	13,650.00
5010-4	Street Dept Overtime	0.00
5013-4	Street Dept Cont. Labor	0.00
5014-4	Street Dept Life & Health	0.00
5015-4	Street Dept Workers Comp	1,000.00
5016-4	Street Dept OASDI Expense (.062)	853.00
5017-4	Street Dept Medicare Exp (.0145)	200.00
5018-4	Street Dept Uniform Exp	175.00
5021-4	Street Dept Employee Retirement Plan	0.00
5102-4	Street Dept Casualty Loss	0.00
5103-4	Street Mobile Equip Ins	600.00
5105-4	Street Dept Damage Ins	450.00
5106-4	Street Dept Veh Liability	260.00
2301	Street Dept Note Payable	10,000.00
5846-4	Street Dept Interest Exp	500.00
5201-4	Street Dept Equip R & M	5,000.00
5404-1	Park Dept R & M	250.00
5202-4	Street Dept Equip Gas&Oil	4,500.00
5203-4	Street Dept Equip Rental	0.00
5203-1	Park Dept Electricity	2,000.00
5401-4	Street Dept Electricity	34,000.00
5404-4	Street Repair (Maint Tax)	25,000.00
5505-4	Street Dept Parts/Supplies	5,000.00
5550-4	Street Dept Misc Exp	25.00
5841-4	Street Dept Asphalt&Gravl	10,000.00
5940	STREET DEPT CAPITAL EXP	0.00
	Total Street Dept. Expenses	113,463.00
5013-5	Sanitation Dep Contract	68,000.00
	Total Sanitation Expenses	68,000.00
5011-6	PD Salary	156,254.00
5012-6	PD Hourly Wages	
5010-6	PD Overtime	5,000.00
5009-6	PD Special Wages	0.00
5014-6	PD Health & Life Ins	42,302.00
5015-6	PD Workers Comp	6,000.00
5016-6	PD OASDI Expense (.062)	9,688.00
5017-6	PD Medicare Exp (.0145)	2,266.00

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5018-6	PD Uniform Expense	1,000.00
5019-6	PD Unemployment Expense	0.00
5021-6	PD Employee Retirement Plan	4,500.00
5102-6	PD Casualty Loss	0.00
5105-6	PD Veh Damage Ins	1,400.00
5106-6	PD Veh Liability	1,400.00
5118-6	Law Enforcement Liab Ins	2,500.00
5201-6	PD Equipment R & M	10,000.00
5202-6	PD Gas & Oil	25,000.00
5404-6	PD Bldg R & M	250.00
5501-6	PD Legal Fee	150.00
5502-6	PD Newspaper Ads	25.00
5503-6	PD Dues & Publications	735.00
5504-6	PD Travel & Training	2,000.00
5505-6	PD Supplies	8,000.00
5550-6	PD Misc Exp	25.00
5861-6	PD Animal Control	3,000.00
5860-6	PD Interest Expense	5,000.00
5863-6	PD Communications	7,500.00
5960	PD CAPITAL EXPENDITURES	25,000.00
	Total Police Dept. Expenses	318,995.00
5501-9	Court Legal Fee	2,000.00
5013-6	Court Contract Costs	9,600.00
5503-9	Court Dues & Publications	150.00
5504-9	Court Travel & Training	600.00
5505-6	Court Office & Computer Supplies	250.00
5550-9	Court Security Expenses	3,500.00
5551-9	Court Technology Expense	4,675.00
5920-8	Court Collection Expense	250.00
5990	COURT CAPITAL EXPENDITURES	0.00
		21,025.00
5505-7	FD Parts/Supplies	2,000.00
	Total Fire Dept. Expenses	2,000.00
5501-8	Tax Dept Legal Fee	0.00
5502-8	Tax Dept Newspaper Ads	250.00
5550-8	Tax Dept Misc Exp	0.00
5881-8	Appraisal District Share	4,200.00
5882-8	Tax Dept Collection Fees	433.00
	Total Tax Dept. Expenses	4,883.00

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Library Subsidy	10,000.00
Total Library Expenses	10,000.00

Revenue Fund

		2014 Adopted budget	2014 Adopted budget
		Water Dept	Sewer Dept
4010	Sale of Assets	0.00	0.00
4001	NOW Account Interest Returned Check	14.00	7.00
4002	Charges	135.00	72.00
4103	Late Charges	24,375.00	13,125.00
4104	Service Fees	1,950.00	1,050.00
4107	Transfer Fees	65.00	35.00
4004	Recover Bad Debt	0.00	0.00
4003	Misc Revenues	6.00	3.00
	ADMIN REVENUES	26,545.00	14,292.00
4101	Sales	403,326.00	217,091.00
4105	Tapping Fees	0.00	0.00
4106	Repair Service	25.00	25.00
	W/S REVENUES	403,351.00	217,116.00
4	TOTAL REVENUES	429,896.00	231,408.00
	Excess/(Shortage)	(0.00)	(0.00)
5	TOTAL EXPENSES	429,896.00	231,408.00
	Salaries & Benefits	125,281.00	75,703.00
5012	Wages		
5011	Admin	13,585.00	7,315.00
	Public Works	54,165.00	29,166.00
5010	Overtime		
	Admin	0.00	0.00
	Public Works	7,440.00	4,006.00
5014	Health Insurance		
	Admin	5,499.00	2,961.00
	Public Works	16,500.00	8,882.00
5015	Workers Comp		
	Admin	73.00	40.00
	Public Works	2,265.00	1,220.00
5016	OASDI (.062)		

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	Admin	842.00	454.00
	Public Works	3,658.00	1,970.00
5017	Medicare (.0145)		
	Admin	197.00	106.00
	Public Works	856.00	460.00
5021	Retirement Plan		
	Admin	406.00	218.00
	Public Works	1,275.00	625.00
5018	Uniforms	520.00	280.00
5013	Contract Labor	18,000.00	18,000.00
5811	Purchased Water	190,000.00	-
	Loan Payments		
	Principle	15,000.00	75,000.00
	Interest	0.00	7,936.00
	Electricity	10,000.00	14,400.00
	Chemicals	2,000.00	7,000.00
	Testing & Permits		
	Lab Fees	1,875.00	3,500.00
	Inspection & Permits	1,700.00	1,400.00
	Sewer Easement Payment	-	75.00
	Penalty & Int	0.00	0.00
	Repair & Maintenance		
5404	System R & M	2,691.00	6,000.00
5505	Parts & Supplies	22,500.00	6,000.00
5203	Equipment Rental	200.00	200.00
5818	Contracted Expense	100.00	1,000.00
5821	Sludge Removal	-	1,500.00
	Transportation		
5105	Vehicle Damage	656.00	176.00
5106	Vehicle Liability	1,120.00	328.00
5201	Equipment R & M	4,875.00	2,625.00
5202	Gas & Oil	5,850.00	3,150.00
	Insurance		
5110	General Liability	302.00	163.00
5112	Errors & Omissions	560.00	301.00
5114	Fidelity Bond	98.00	52.00
5103	Real Property	1,548.00	1,327.00
	Office		
5505	Supplies	1,354.00	700.00
5201	Equip R & M	26.00	14.00
5802	Bank Fees	52.00	28.00
5803	Collection Fees	25.00	35.00
5805	Mail & Postage	2,080.00	1,120.00
5502	Newspaper Ads	65.00	35.00
5901	Admin Equipment	0.00	0.00

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5550	Misc	15.00	10.00
5817	Communications	1,560.00	840.00
5801	Audit Fees	1,788.00	963.00
5501	Legal Fees	0.00	0.00
5814	Engineering Fees	250.00	250.00
5504	Training	250.00	0.00
	Other		
5502	Newspaper Ads	25.00	25.00
5503	Dues & Publications	25.00	25.00
5550	Misc Expense	25.00	25.00
5590	Grant Expense	25,000.00	0.00
5840	Special Projects	-	0.00
5900	Capital	0.00	9,502.00
	Reserves		
	O & M	6,000.00	5,000.00
	Grants	5,000.00	5,000.00

The following Resolution was read for consideration:

RESOLUTION # 20130910A

A RESOLUTION REGARDING A CONTRACT FOR THE PURPOSE OF FINANCING A "POLICE VEHICLE AND RELATED EQUIPMENT".

WHEREAS, contingent upon the approval of the Attorney of the City of Kerens (the "Issuer"), the Issuer desires to enter into that certain Finance Contract No.6423, by and between the Issuer and Government Capital Corporation ("GCC") for the purpose of financing a "Vehicle and Related Equipment". The Issuer desires to designate this Finance Contract as a "qualified tax exempt obligation" of the Issuer for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF KERENS:

Section 1. That the Issuer will enter into a Finance Contract with GCC for the purpose of financing a "Vehicle and Related Equipment".

Section 2. That the Finance Contract dated as of September 10, 2013, by and between the City of Kerens and GCC is designated by the Issuer as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Issuer will designate Jeffrey Saunders, Mayor, as an authorized signer of the Finance Contract dated as of September 10, 2013, by and between the City of Kerens and GCC.

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Blue made a motion to pass and approve the Resolution as read. Allen seconded the motion. Votes:

For – Blue, Allen, Fessenden and Franklin

Against – None

Passed – 4-0

RESOLUTION # 20130910B

WHEREAS, the Texas Comptroller of Public Accounts is authorized to provide purchasing services for local governments pursuant to §§ 271.082 and 271.083 of the Local Government Code; and

WHEREAS, the City Council of the City of Kerens is a Municipality defined as an entity qualified to participate in the Cooperative Purchasing Program of the Texas Comptroller of Public Accounts pursuant to § 271.081 of the Local Government Code; and

WHEREAS, in accordance with the requirements of 34 TAC § 20.85 administrative rule the Agents of Record, Jeffrey Saunders, Mayor and Cindy Scott, City Secretary are authorized to execute any and all documentation for the City of Kerens pertaining to its participation in the Texas Comptroller of Public Accounts Cooperative Purchasing Program ; and

WHEREAS, the City of Kerens acknowledges its obligation to pay participation fees established by the Texas Comptroller of Public Accounts.

NOW, THEREFORE BE IT RESOLVED, that request be made to the Texas Comptroller of Public Accounts to approve the City of Kerens for participation in the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

Fessenden made a motion to pass and approve the Resolution as read. Franklin seconded the motion. Votes:

For – Blue, Allen, Fessenden and Franklin

Against – None

Passed – 4-0

Fessenden made a motion to give the Alliance of Oncor Cities the authority to submit comments on behalf of the City of Kerens in the PUC's rule making to support cities' continued effective and meaningful participation rate cases and to approve a requested \$50 contribution to support this effort. Franklin seconded the motion. Votes:

For – Blue, Allen, Fessenden and Franklin

Against – None

Passed – 4-0

REGULAR MEETING

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7:00 p.m.

After some discussion, consideration of the Serna family's request to allow a horse at 612 N Goodman for therapeutic reasons was tabled until the next Regular Meeting.

Operations

- **Code Enforcement** – Mayor stated that he wanted to see everything mowed and cleaned before Homecoming and the Cotton Harvest Festival..
- **Water Dept.** – No major problems to report
- **Sewer Dept.** – discussed purchase of a new jetter.
- **Street Dept.** – No new problems.
- **Police Dept.** – Chief Miers reported that the department cleared our recent spate of thet/burglary cases with perpetrators in jail and much of the property recovered. He also stated that the new Tahoes are here, waiting for the equipment to arrive.
- **Animal Control** – No new problems.
- **Court** – No major problems to report
- **Tax Dept.** – Russell Hudson's report shows 93.74% of current taxes collected as of September 30, 2013.
- **Office** – No problems.
- **Grants** – Water line construction should begin on September 23 and be complete just before Christmas..
- **Economic Development** – No new information.
- **Long Range Planning** – No new information..

Fessenden made a motion to adjourn the meeting. Franklin seconded the motion.

Votes:

For – Blue, Allen, Fessenden and Franklin

Against – None

Passed – 4-0

With no further business to transact, Mayor Saunders adjourned the meeting at 8:04 p.m.

Jeffrey Saunders, Mayor

Attest:

Cindy Scott, City Secretary