

REGULAR MEETING

November 10, 2015

7:00 p.m.

There being a quorum present, Mayor Saunders called the meeting to order at 7:00 p.m.

Council members present: Rick Neumayer, Brandon Blue, and Ann Fessenden

Absent: Greg Allen and Bruce Franklin

Fessenden made a motion to approve the Consent Agenda to include the Minutes to the last meeting and budget review and payment of bills. Neumayer seconded the motion. Votes:

For – Neumayer, Blue, and Fessenden

Against – None

Passed – 3-0

Public Comment:

- Naomi Johnson addressed council concerning the drainage on Darby Dr. She thinks the street has dropped, and holds water to the point that all parking spaces at the Housing Authority hold water.
- Kim Jordon is concerned about dogs living in barrels. The dogs stay muddy all the time.

Neumayer made a motion to update the International Codes to the 2015 Edition. Fessenden seconded the motion. Votes:

For – Neumayer, Blue, and Fessenden

Against –None

Passed – 3-0

The following Resolution was read for consideration:

**RESOLUTION APPROVING AN INTERLOCAL AGREEMENT WITH
THE LOCAL GOVERNMENT PURCHASING COOPERATIVE**

WHEREAS, The City of Kerens, hereinafter “Cooperative Member”) desires to participate in a local government cooperative purchasing program pursuant to the authority granted by Chapter 791 of the Texas Government Code, the Interlocal Cooperation Act (“Act”);

WHEREAS, The City of Kerens, has elected to be a Cooperative Member in the Local Governmental Purchasing Cooperative (hereinafter “Cooperative”), a local government purchasing cooperative program created by local governments in accordance with and pursuant to the Act and Section 271.101, *et seq.*, of the Texas Local Government Code;

WHEREAS, The Cooperative Member, is of the opinion that participation in the Cooperative’s purchasing program will be highly beneficial to the taxpayers of the local government through the efficiencies and potential savings to be realized; and

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WHEREAS, the Cooperative Member desires to participate and join with other local governments in and Interlocal Participation Agreement (“Agreement”) for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, programs, functions and services;

Now, therefore, be it resolved, that the Cooperative Member requests that the Cooperative include its stated needs for all categories, including but not limited to, instructional, maintenance, custodial, and food service goods and services, in the Cooperative’s purchasing program and select vendors for those items, whereby the Cooperative Members may be allowed to purchase those items from the Cooperative’s contracts; and that Cooperative is authorized to sign and deliver necessary requests and other documents in connection therewith for and on behalf of the Cooperative members that have elected to participate.

FURHTER, BE IT RESOLVED, that the Board of Trustees of the Cooperative Member authorizes its Board President, Superintendent or other officer to execute the Interlocal Participation Agreement which includes the adoption and approval of the Organizational Interlocal Agreement previously executed and adopted by two or more local governments.

FINALLY, BE IT RESOLVED that the execution of this Resolution shall evidence the election of Cooperative Member and eligible local governments to become members of the Cooperative upon the terms and conditions stated. The Board of Trustees has, and at the time of adoption of this Resolution had, full power and lawful authority to adopt the foregoing Resolution and to confer the obligations, powers, and authority to the persons named, who are hereby granted the power to exercise the same.

Neumayer made a motion to adopt the resolution as read. Blue seconded the motion.
Votes:

- For** – Neumayer, Blue, and Fessenden
- Against** –None
- Passed** – 3-0

Neumayer made a motion to approve the following budget adjustments for Fiscal Year Ending 9/30/2015:

General Fund		
acct #	account name	adjustment
4001	NOW Account Interest	46.29
4002	Returned Check Charges	(25.00)
4003	Misc Admin Revenue	(10.00)
4006	Received from Donations	103.60
4005	Building Permits	3,200.00
	Clean Kerens	(129.50)
4009	Copies & Faxes	260.25

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4010	Sale of Assets	5,509.72
4014	License & Registrations & Permits	525.00
4401	Daily Receipts-Streets	(814.00)
4402	Street Dept-Mow & Demltion	(2,500.00)
4501	TOTAL SANITATION REVENUES	250.58
4601	Court Fines & Fees	45,309.92
4604	Court Technology Fund	1,690.31
4608	Court Security Fund	1,217.75
4610	Court Time Pay Fees	(10.31)
4613	Court Local OMNI Fees	(240.00)
4602	Court Refunds & Adjustments	(209.89)
4612	Court MSB Fees	250.00
4603	Dog License Fees	(108.00)
4605	Police Reports	5.00
4607	Law Enf. Education Grant	974.75
4609	Police Misc. Revenue	(10.00)
4801	Current Property Taxes	(3,937.49)
4802	Prop.Tax Discount Allowed	(899.08)
4803	Delinquent Property Tax	2,660.42
4804	Pen & Int on Prop Tax	3,394.23
4805	Sales Tax for Economic Development	(319.89)
4806	Sales Tax From State	(16,259.98)
4807	Sales Tax for Street Repair	(319.89)
4810	Alcoholic Beverage Tax	49.33
4808	Franchise Fees	(1,880.99)
4811	Hotel Occupancy Tax	43.46
4809	P.I.L.O.T. from PHA	1,370.20
4901	Rental Income	(3,850.00)
	Clean Kerens	(129.50)
	Economic Development Corp.	(319.89)
5401-9	Rental Prop Electricity	(48.69)
5402-9	Rental Prop Gas	348.90
5404-9	Rental Prop R & M	(477.03)
5550-9	Rental Prop Misc Exp	(25.00)
5011-0	Admin Salary & Wages	1,019.82
5013-0	Admin Contract Labor	3,950.00
5014-0	Admin Health & Life Ins	128.96
5015-0	Admin Workers Comp	120.00
5016-0	Admin OASDI Expense	97.52
5017-0	Admin Medicare Expense	22.21
5021-0	Admin Employee Retirement Plan	51.12
5103-0	Admin Real Prop Insurance	312.00
5106-0	Admin Vehicle Liability	(4.00)
5110-0	Admin Gen Liability Ins	(243.00)

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5112-0	Admin Errors & Omissions	48.52
5114-0	Admin Fidelity Bond	(46.00)
5201-0	Admin Equipment R & M	(100.00)
5203-0	Admin Equipment Lease	(80.90)
5401-0	Admin Electricity	(614.65)
5402-0	Admin Gas	226.43
5404-0	Admin Bldg R & M	1,695.51
5501-0	Admin Legal Fee	180.00
5502-0	Admin Newspaper Ads	34.58
5503-0	Admin Dues & Publications	(169.00)
5504-0	Admin Travel & Training	(277.17)
5505-0	Admin Office & Comp Sup	763.87
5550-0	Admin Misc Exp	3,666.91
5802-0	Admin Bank Fees	9.92
5803-0	Admin Council Fees	(250.00)
5804-0	Admin Election Expense	1,754.37
5805-0	Admin Mail & Postage	302.54
5807-0	Admin Telephone	(358.55)
5808-0	Admin Internet Services	(520.00)
5900	ADMIN CAPITAL EXP	(38,418.41)
5012-4	Street Dept Hourly Wages	(1,855.00)
5010-4	Street Dept Overtime	78.75
5014-4	Street Dept Life & Health	541.60
5015-4	Street Dept Workers Comp	33.00
5016-4	Street Dept OASDI Expense	(119.92)
5017-4	Street Dept Medicare Exp	(28.68)
5018-4	Street Dept Uniform Exp	(25.00)
5103-4	Street Mobile Equip Ins	(261.00)
5105-4	Street Dept Damage Ins	(3.00)
5106-4	Street Dept Veh Liability	25.00
2301	Street Dept Note Payable	(10,000.00)
5846-4	Street Dept Interest Exp	(500.00)
5201-4	Street Dept Equip R & M	8,458.07
5404-1	Park Dept R & M	81.28
5202-4	Street Dept Equip Gas&Oil	(1,127.82)
5401-1	Park Dept Electricity	1.60
5401-4	Street Dept Electricity	(10,302.25)
5404-4	Street Repair (including tax transfer)	(319.89)
5505-4	Street Dept Parts/Supplie	(1,591.13)
5550-4	Street Dept Misc Exp	(25.00)
5841-4	Street Dept Asphalt&Gravl	(10,000.00)
5940	STREET DEPT CAPITAL EXP	1,300.00
	Total Sanitation Expenses	1,389.05
5011-6	PD Salary & Wages	27,490.48

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5010-6	PD Overtime	1,976.50
5014-6	PD Health & Life Ins	322.40
5015-6	PD Workers Comp	895.00
5016-6	PD OASDI Expense	2,102.73
5017-6	PD Medicare Exp	491.76
5018-6	PD Uniform Expense	4,523.13
5021-6	PD Employee Retirement Plan	(1,366.19)
5105-6	PD Veh Damage Ins	(639.00)
5106-6	PD Veh Liability	(109.00)
5118-6	Law Enforcement Liab Ins	242.00
5201-6	PD Equipment R & M	9,817.86
5202-6	PD Gas & Oil	(2,754.06)
5404-6	PD Bldg R & M	(50.00)
5501-6	PD Legal Fee	1,230.23
5502-6	PD Newspaper Ads	(25.00)
5503-6	PD Dues & Publications	(142.00)
5504-6	PD Travel & Training	3,124.75
5505-6	PD Supplies	3,837.05
5550-6	PD Misc Exp	(23.00)
5860-6	PD Interest Expense	(1.25)
5861-6	PD Animal Control	2,058.62
5863-6	PD Communications	1,912.02
5960	PD CAPITAL EXPENDITURES	(20,000.00)
5501-2	Court Legal Fees	(612.50)
5503-2	Court Dues & Publications	(90.00)
5504-2	Court Travel & Training	(316.40)
5505-2	Court Supplies	23,640.00
5920-2	Court Security Expenses	23.75
5920-1	Court Technology Expense	15.31
5920-8	Court Collection Expense	(168.56)
5401-7	FD Electricity	178.36
5505-7	FD Parts/Supplies	(2,000.00)
5502-8	Tax Dept Newspaper Ads	(250.00)
5881-8	Appraisal District Share	201.84
5882-8	Tax Dept Collection Fees	29.13

Revenue Fund

		<u>Water Dept</u>	<u>Sewer Dept</u>
4001	NOW Account Interest	(3.45)	(132.00)
4002	Returned Check Charges	(47.25)	(24.75)
4103	Late Charges	(10,072.51)	(5,423.66)
4104	Service Fees	(292.50)	(157.50)

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4107	Transfer Fees	32.50	17.50
4003	Misc Revenues	(6.00)	(1.65)
4101	Sales	(82,312.29)	(49,248.09)
4106	Repair Service	(25.00)	(25.00)
5011-0	Admin Wages	(806.00)	(434.00)
5011-2	Public Works Wages	(7,534.15)	(26,264.00)
5011-3	Shop Wages	(559.00)	(301.00)
5010-2	Public Works Overtime	516.42	277.68
5010-3	Shop Overtime	(157.70)	(85.30)
5014-0	Admin Health Insurance	(304.63)	(163.41)
	Public Works Health		
5014-2	Insurance	(12,518.63)	(6,741.41)
5014-3	Shop Health Insurance	(310.53)	(166.59)
5015-0	Admin Workers Comp	14.10	6.90
5015-2	Public Works Workers Comp	(611.40)	(329.60)
5015-3	Shop Workers Comp	(260.65)	(140.35)
5015-0	Admin OASDI	(45.72)	(24.92)
5015-2	Public Works OASDI	(501.88)	(270.94)
5015-3	Shop OASDI	(43.02)	(22.09)
5017-0	Admin Medicare	(10.71)	(5.00)
5017-2	Public Works Medicare	(116.68)	(64.06)
5017-3	Shop Medicare	(170.61)	(92.33)
5021-0	Admin Retirement Plan	(24.44)	(13.16)
	Public Works Retirement		
5021-2	Plan	(115.11)	(61.44)
5021-3	Shop Retirement Plan	80.86	42.38
5018	Uniforms	(438.00)	(257.00)
5013	Contract Labor	(1,384.80)	(1,384.80)
5811	Purchased Water	(59,302.45)	
	Water & Sewer Electricity	(2,205.71)	(6,224.63)
	Shop Electricity	(72.56)	(39.07)
	Shop Gas	(36.47)	(19.64)
	Chemicals	(612.61)	(1,195.17)
	Lab Fees	80.04	(1,674.00)
	Inspection & Permits	(1,178.30)	(150.00)
	Sewer Easement Payment		(75.00)
5404	System R & M	973.62	(5,282.97)
	Shop Building R & M	(65.00)	(35.00)
5505	Parts & Supplies	(16,430.27)	(1,904.05)
	Shop Parts & Supplies	(648.18)	(349.02)
5201	Shop Equip R & M	(123.75)	(66.64)
5203	Equipment Rental	15.10	(200.00)
5818	Contracted Expense	(100.00)	(1,000.00)
5821	Sludge Removal		292.13

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5105	Vehicle Damage	(299.15)	16.15
5106	Vehicle Liability	(238.60)	146.60
5201	Equipment R & M	(3,179.40)	(1,711.98)
5202	Gas & Oil	(2,533.49)	(1,364.19)
	Shop Gas & Oil	(163.13)	(88.61)
5110	General Liability	27.55	14.45
5112	Errors & Omissions	121.51	65.97
5114	Fidelity Bond	(29.90)	(16.10)
5103	Real Property	(317.00)	(301.00)
	Shop Real Property	25.00	39.00
5505	Office Supplies	(197.10)	(77.05)
5201	Office Equipm R & M	62.17	33.48
5802	Bank Fees	(6.50)	(350.00)
5803	Collection Fees	(25.00)	(35.00)
5805	Mail & Postage	(404.24)	(217.67)
5502	Newspaper Ads	(65.00)	(35.00)
5550	Admin Misc	(15.00)	(10.00)
5817	Communications	(301.34)	(162.26)
5814	Engineering Fees	(250.00)	(250.00)
5504	Training	(250.00)	
5502	Newspaper Ads	70.00	(25.00)
5503	Dues & Publications	(25.00)	(25.00)
5550	Misc Expense	(25.00)	(25.00)
	Shop Misc Expense	(16.00)	(9.00)
5590	Grant Expense	(8,968.60)	(10,778.02)
5840	Special Projects	3,886.78	
	Reserves		(10,000.00)
	O & M	(6,300.00)	(29,394.00)
	Grants	(5,000.00)	(5,000.00)

Fessenden seconded the motion. Votes:

For – Neumayer, Blue, and Fessenden

Against –None

Passed – 3-0

Operations

- **Code Enforcement** – Officer Covey’s report shows 3 citations for debris, 2 occupancy inspections, 6 yards mowed/cleaned, 1 new mobile home at 517 ½ N. Wright and 11 vehicles abated.
- **Water Dept.** – Scott stated water loss shows high this month. Partly due to last month’s valve problems at the Treatment Plant, but will looking into the numbers.
- **Sewer Dept.** – No major problems.

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- **Street Dept.** – Weather not allowing much repair work. Both floods have caused problems.
- **Police Dept.** – Chief Miers stated that his end of fiscal year reports have been completed for the state. He also reported that we may be eligible for some grants due to the loss of the school resource officer.
- **Animal Control** – Dog bite reported this week. The dog is under quarantine at a vet's office, and the police department is seeking seizure of the dog so it can be removed from the city.
- **Court** – No problems. New software is up and running.
- **Tax Dept.** – No report received.
- **Office** – No problems. End of year close out almost complete.
- **Grants** – Water/Sewer grant construction will begin next Monday. Still talking to TxDot about sidewalk grant.
- **Economic Development** – Spoke with possible new restaurant for downtown.
- **Long Range Planning** – No new information,

Neumayer made a motion to adjourn the meeting. Fessenden seconded the motion.
Votes:

For – Neumayer, Blue, and Fessenden

Against – None

Passed – 3-0

With no further business to transact, Mayor Saunders adjourned the meeting at 7:45 p.m.

Jeffrey Saunders, Mayor

Attest:

Cindy Scott, City Secretary